



1415 E 17TH STREET SUITE 100B, SANTA ANA, CA 92705
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Resilience Mini Grant Application Details

What's a Mini-Grant?

- The Mini-Grant program is designed to provide financial support to community groups whose programs, projects and mission are aligned with the Resilience vision. We hope that through the Mini-Grant program, Orange and Costa Mesa youth and adult residents have the opportunity to acquire new skills, be able to participate in community activities and projects, learn more about the work and campaigns being done by Resilience, and support safe and creative ways to have conversations about issues that impact our communities.
- Resilience will be granting a total of \$10,000 in mini-grants for the 2022 Mini-Grant program. Mini Grants can only be used to buy materials that are needed for the project to be successful.
- Groups and/or projects that are selected for a mini-grant can receive up to a maximum of \$1,000.

Mini Grant Guidelines:

- Maximum of \$1,000
- Must be hosted by a non-profit or fiscal sponsor
- Complete a W9 Form. It is recommended to have applicants receive their grant through a fiscal sponsor.
- Can only be used to buy material for a project. ****NOTE: Grant funds cannot be used as stipends****
- Projects need to advance youth organizing or youth led initiatives and focus in Orange and Costa Mesa.
- Complete the application and submit to Administrative Associate (eros@resilienceoc.org)
- Interview with the Mini Grant Review Committee (if needed).
- Mini grant recipients will be required to submit a budget, progress check-in, and final report for their project.

Who can apply?



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- Eligible applicants are adult and youth residents, and community groups that will advance youth organizing or youth-led initiatives and focus in Orange and Costa Mesa, projects must benefit at least ten (10) young people (ages 12-26).

How will the funds be awarded?

- OPTION A: For adult and youth residents it is **highly recommended** to partner with a non-profit organization (that holds 501c3 status) to be the project/group’s fiscal sponsor. The role of the fiscal sponsor would be to sign the award letter along with the mini grant recipient, disburse funds in a timely manner and to maintain records of all expenses and transactions.
- OPTION B: If the group or person applying for a mini grant is not associated with a non-profit organization, Resilience’s Administrative Associate will assist with expenses for the project. Mini-Grants awarded in option B will be limited based on capacity of the Resilience team.

Proposed Timeline:

- | | |
|---|---|
| <input type="checkbox"/> March 14, 2022: | Mini-Grant applications are available. |
| <input type="checkbox"/> April 4, 2022: | Final day to submit Resilience mini grant applications. |
| <input type="checkbox"/> April 4-8, 2022: | Mini-Grant Committee reviews applications/ interviews. |
| <input type="checkbox"/> April 12, 2022: | Selection of recipients & notifications sent to awardees. |
| <input type="checkbox"/> April 12-18, 2022: | Projects submit all necessary paperwork for mini-grant. |
| <input type="checkbox"/> Late April, 2022: | Check Distribution to each project. |
| <input type="checkbox"/> Early May, 2022: | Progress Check-Ins |
| <input type="checkbox"/> June 1, 2022: | Final reports for Mini-Grant due. |
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Mini Grant Application

APPLICANT INFORMATION

Group Name: _____
 Email: _____
 Contact Name: _____
 Contact Full Address: _____
 Home Phone: _____
 Cell Phone: _____

Please check the city project will be located at:

- Costa Mesa
- Orange
- Other: _____

List at least ONE other person in your group that will be helping to lead this Project

Name: _____
 Phone #: _____
 Email: _____

***Select one option ***

- OPTION A Who will be acting as your fiscal sponsor for this project?
 - W9 Form completion required.
 - Organization Name:
 - Address:
 - Contact Person:
 - Phone #(s):
- OPTION B: Resilience can help with expenditures (coordination with Resilience is required). If you select this option Resilience will follow up.

Please provide any other information you would like to share about your group.



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PROJECT INFORMATION:

Title of Project: _____

Location and Date(s): _____

Amount Requested (attach proposed budget): _____

How many residents will your project benefit? _____

In what areas will your project be focused in? (Select all that apply)

- Education
- Civic Engagement
- Youth Empowerment/Development
- Healthcare
- Mental Health Care
- Transportation
- Arts and crafts
- LGBTQ
- Immigration
- Criminal Justice
- Other: _____

Please provide a brief description of your project. (ex. What is your project about? Why is your project focused on the selected area above?)



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PROJECT DESCRIPTION

How will your project benefit your community and create opportunities to have conversations on how to improve community health, safety and wellness in general? (must benefit at least 10 young people) (Please attach a calendar with project details):

How can you continue to stay involved with Resilience's related work even after the mini-grant program? How can you help make sure your program continues to grow?



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PROJECT BUDGET

Costs/Expenses

DATE	ITEM	REASON FOR EXPENDITURE	COST
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
TOTAL:			\$



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EXHIBIT A – Final Report (Simple Form)

Project Title:

Location:

Contact Name:

Contact #:

Contact Email:

Project Website/FB/Twitter:

Grant Amount Received:

On a separate sheet, please answer the following, using no more than 3-5 sentences per question:

1. Project Start Date & Project End Date:
2. Where did the Project/Program/Initiative take place?
3. From beginning to current, how many community members did your project support?
4. Please provide a table of expenses (Exhibit B):
5. Providing examples, what were some of the project's successes and how were they measured?
6. Providing examples, what were some of the project's challenges and how were they measured?
7. What are some lessons learned? What improvements can be made to the project?
8. Can this project be replicated? Please elaborate on its potential of sustainability:
9. Please supplement your narrative with photos, video or audio files that provide us with a better understanding of your community project.
10. What are your recommendations for Resilience OC regarding the mini grants process?

(Bottom of form includes signature section, including print name and date)



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EXHIBIT B – Table of Expenses

Budget Date	Item	Reason for Expenditure	Date Purchased	Budget Cost	Actual Cost
				\$	\$
				\$	\$
				\$	\$
				\$	\$
				\$	\$
				\$	\$
				\$	\$
				\$	\$
				\$	\$
				\$	\$
				\$	\$
TOTAL:				\$	\$